

## **NOTICE TO BIDDERS**

Race Street Garage Metal Roofing February 7, 2005  
DSA Project No. 1771.04.186-K

Notice is hereby given that sealed proposals will be received as follows:

Adrian Public Schools (herein referred to as the "District") will receive sealed bids from metal roofing contractors (hereafter referred to as the "Contractor") for the installation of new metal roofing on an existing maintenance garage.

Proposals shall be delivered to the following location by the date and time as indicated.

**Location:** Office of the Business Manager  
Mr. Richard Olson  
Adrian Public Schools  
227 N. Winter Street  
Adrian, Michigan 49221  
517-264-6647

**Date/Time:** Wednesday, March 2, 2005 at 1:00 pm local time.

Proposals will be opened publicly at the above noted location, date, and time. Proposals received after the date and time set for receipt of bids as herein indicated will be returned unopened.

All work shall be constructed in full accordance with the Contract Documents as prepared by:  
DSA Architects  
2338 Coolidge, Suite 100  
Berkley, MI 48072

Plans, Specifications, and Contract Documents are available for examination and bidders may obtain copies at the Office of the Business Manager noted above or online in PDF form at <http://www.adrian.k12.mi.us/lftp/racestreetroof/RFB.htm>

One unified proposal will be received for the complete fulfillment of the work. Proposals shall be properly and completely executed on the bid form provided.

The bid shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the Adrian Board of Education or the Superintendent of the District. The Board of Education will not accept a bid that does not include this sworn and notarized disclosure statement.

The bid shall be accompanied by security in an amount not less than 5% of the amount of the bid, conditioned to secure the District from loss or damage by reason of the withdrawal of the bid or by the failure of the Contractor to enter a contract for performance, if the Board of Education or its designee accepts the bid.

Any bid may be withdrawn or modified by written request made by the Contractor, provided such request is received by the District at the address shown below prior to the date and time established for receipt of bids. Bids not so withdrawn shall constitute a firm offer to provide the services contained therein and shall remain firm for acceptance for 60 days after the time designated for the receipt of bids.

See Section 00100 "Instructions to Bidders" for a complete list of information to be included with bids.

The successful Bidder shall furnish a Performance and Labor and Material Payment Bond from an approved surety company, which will remain in full force and effect for a period of one (1) year after date of final acceptance of work. Performance and Labor and Material Payment Bond shall be in an amount equal to One Hundred Percent (100%) of the Contract Sum:

END OF SECTION 00020